

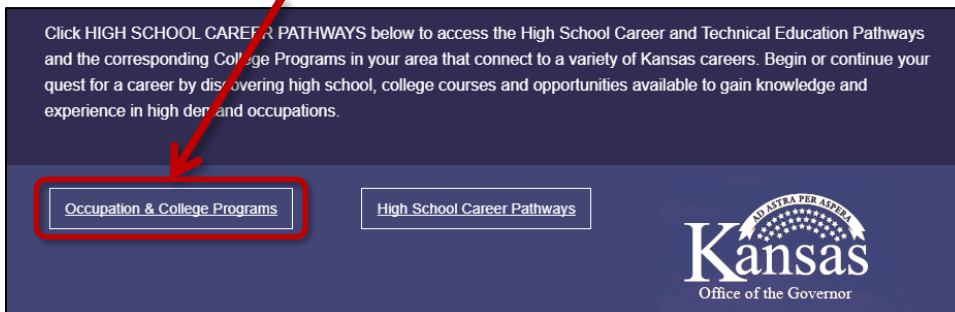


KANSAS CAREER NAVIGATOR

Occupations and Educational Guide

How to Use kscareernav.gov

1. Go to kscareernav.gov.
2. **Click Occupation & College Programs** located in the purple box on the right-hand side.



3. **Click a region** to choose which local area you would like to search.

Counties are grouped into 5 regions:

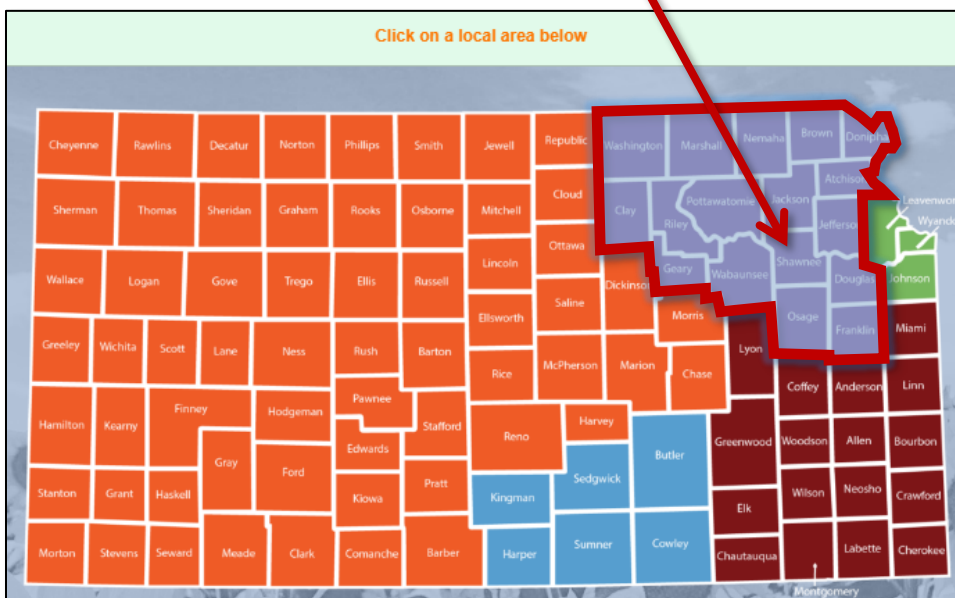
Local Area 1 – West

Local Area 2 – Northeast

Local Area 3 – KC Metro

Local Area 4 – South Central

Local Area 5 – Southeast.



4. Clicking on a region will show the Top 10 Local High Demand High Wage Occupations in that region.

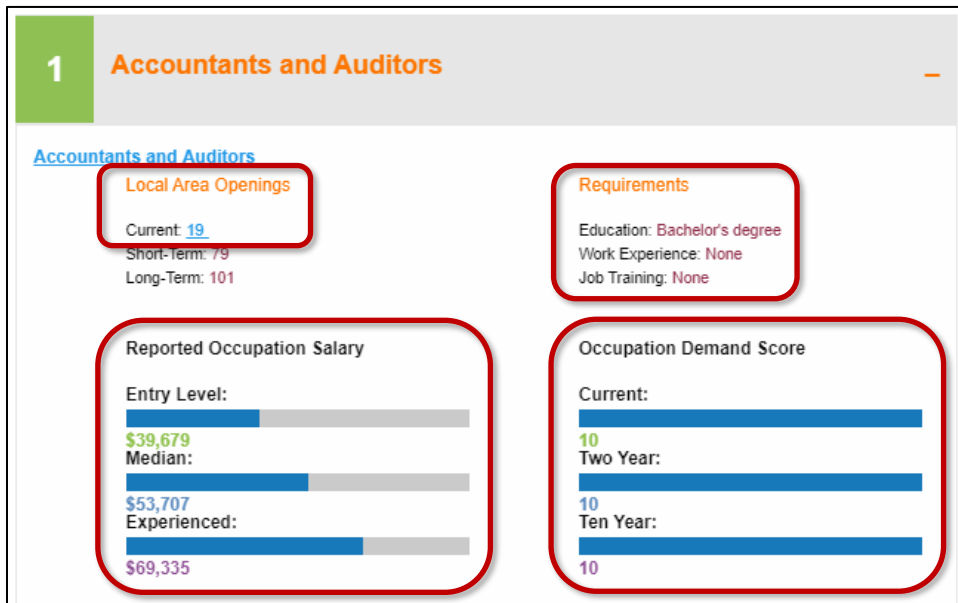
Local Area 2 – Northeast		
Top 10 Local High Demand High Wage Occupations		Click here for County Data
1	Accountants and Auditors	+
2	Registered Nurses	+
3	Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products	+
4	General and Operations Managers	+
5	Secondary School Teachers, Except Special and Career/Technical Education	+
6	Electrical Power-Line Installers and Repairers	+
7	Managers, All Other	+
8	Elementary School Teachers, Except Special Education	+
9	Sales Representatives, Services, All Other	+
10	Chief Executives	+

5. Click on the Occupation Title or the plus sign (+) on the right-hand side to show more information.

The image shows a detailed view of the 'Accountants and Auditors' occupation. On the left, a smaller version of the list from the previous screenshot is shown, with a red box around the 'Accountants and Auditors' entry and a red arrow pointing to the detailed view on the right.

1 Accountants and Auditors	
Accountants and Auditors	
<p>Local Area Openings</p> <p>Current: <u>19</u> Short-Term: 79 Long-Term: 101</p>	<p>Requirements</p> <p>Education: Bachelor's degree Work Experience: None Job Training: None</p>
<p>Reported Occupation Salary</p> <p>Entry Level: </p> <p>Median: </p> <p>Experienced: </p>	<p>Occupation Demand Score</p> <p>Current: </p> <p>Two Year: </p> <p>Ten Year: </p>

6. The expanded occupation view will show Local Area Openings, Reported Occupation Salary, Requirements, and the Occupation Demand Score. This score is based on a 30 point scale, the higher the score, the more in demand the occupation.



7. Click on the Occupation Title link on the expanded view to see typical job duties and institutes that provide training programs.

Local Area 2 – Northeast

Accountants and Auditors

Typical job duties performed with this occupation include:

Task Duties

- Advise clients on issues such as compensation, employee health care benefits, the design of accounting or data processing systems, or long-range tax or estate plans.
- Advise management about issues such as resource utilization, tax strategies, and the assumptions underlying budget forecasts.
- Analyze business operations, trends, costs, revenues, financial commitments, and obligations to project future revenues and expenses or to provide advice.
- Appraise, evaluate, and inventory real property and equipment, recording information such as the description, value, and location of property.
- Compute taxes owed and prepare tax returns, ensuring compliance with payment, reporting, or other tax requirements.

*Note: Not all occupations will have a full list of Task Duties or associated programs.

Training for this occupational program or those in a similar family of programs can be located at the following public postsecondary institutions in the State of Kansas. Please check with a program advisor at the postsecondary institution for more information on the particular focus of each program listed. Programs nearest the local area appear first. Click on the program to find more information.

INSTITUTION NAME	PROGRAM TITLE	AWARDS	HOURS
Washburn University	ACCOUNTING	Bachelor Degree - BBA	124
University of Kansas	ACCOUNTING	Bachelor Degree - BSB	120
Kansas State University	APPLIED BUSINESS	Associate Degree - AS	63
Kansas State University	ACCOUNTING	Bachelor Degree - BS	126
Kansas City Kansas Community College	ACCOUNTING	Associate Degree - AAS	61
Kansas City Kansas Community College	ACCOUNTING ASSISTANT CERTIFICATE	Less Than One-year Technical Certificate - CERT	18
Kansas City Kansas Community College	ACCOUNTING SPECIALIST CERTIFICATE	One-year Technical Certificate - CERT	30
Johnson County Community College	TAX PREPARATION ENTREPRENEURSHIP	One-year Technical Certificate - CERTE	33
Emporia State University	ACCOUNTING	Bachelor Degree - BSB	120
Pittsburg State University	INTERNAL AUDITING	Postsecondary award/certificate/diploma(< 1 academic year) - CERT	12

8. Click on the Program Title for more information on the chosen institute and programs offered.

Local Area 2 – Northeast

Accountants and Auditors

Typical job duties performed with this occupation include:

Task Duties
Advise clients in areas such as compensation, employee health care benefits, the design of accounting or data processing systems, or long-range tax or estate plans.
Advise management about issues such as resource utilization, tax strategies, and the assumptions underlying budget forecasts.
Analyze business operations, trends, costs, revenues, financial commitments, and obligations to project future revenues and expenses or to provide advice.
Appraise, evaluate, and inventory real property and equipment, recording information such as the description, value, and location of property.
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Kansas City Kansas Community College	ACCOUNTING	Associate Degree - AAS	61

9. After clicking on a Program Title, further information is available, such as Program Name, Award, Estimated Time to Complete Requirements, Estimated Cost of Completion and Number of Completers Per Year (3 yr. avg.)

Local Area 2 – Northeast

University of Kansas

1450 Jayhawk Blvd
Lawrence, KS 66045

*There may be additional locations. See institution for additional information

Program: **ACCOUNTING**
Award: **Bachelor Degree - BACH ***

*Additional education or certification may be required for some occupations

Estimated Time to Complete Requirements: 4.0 years

Estimated Cost of Completion: \$40,140 *

Number of Completers Per Year (3 Yr Avg): 193

*Estimated tuition and required fees for the on time completion of program
Additional program or equipment fees may be required

10. Clicking on the institution title will direct you to the institution's website in a new browser tab.

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University of Kansas

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Lawrence, KS 66045

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Program: **ACCOUNTING**
Award: **Bachelor Degree - BACH ***

*Additional education or certification may be required for some occupations

Estimated Time to Complete Requirements: 4.0 years

Estimated Cost of Completion: \$40,140 *

Number of Completers Per Year (3 Yr Avg): 193

*Estimated tuition and required fees for the on time completion of program
Additional program or equipment fees may be required

Local Area 2 Occupations Related to the Program

1 **Accountants and Auditors**

11. If you click on the any of the occupation titles or plus sign (+) under the Occupations Related to the Program section. You will see the same information on Program Name, Award, Estimated Time to Complete Requirements, Estimated Cost of Completion and Number of Completers Per Year (3 yr. avg.) from step 9 above.

University of Kansas
 1450 Jayhawk Blvd
 Lawrence, KS 66045
*There may be additional locations. See institution for additional information

Program: **ACCOUNTING**
 Award: **Bachelor Degree - BACH***
*Additional education or certification may be required for some occupations

Estimated Time to Complete Requirements: 4.0 years
 Estimated Cost of Completion: \$40,140*
 Number of Completers Per Year (3 Yr Avg): 193
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Local Area 2 Occupations Related to the Program

1 Accountants and Auditors -

[Accountants and Auditors](#)

Local Area Openings
 Current: [19](#)
 Short-Term: 79
 Long-Term: 101

Requirements
 Education: Bachelor's degree
 Work Experience: None
 Job Training: None

Reported Occupation Salary

Entry Level:
 \$39,679
 Median:
 \$53,707
 Experienced:
 \$69,335

Occupation Demand Score

Current: 10
 Two Year: 10
 Ten Year: 10

2 Brokerage Clerks +

12. To open the **KansasWorks Job Search** in an additional browser tab, **click the current local area openings link** beneath the occupational title.

Local Area 2 Occupations Related to the Program

1 Accountants and Auditors -

[Accountants and Auditors](#)

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 Work Experience: None
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13. Here, you can search for current local area openings.

KANSASWORKS Search Jobs CONTACT US LOG IN / REGISTER

JOB SEEKERS EMPLOYERS TRAINING/EDUCATION RESOURCES PROGRAMS

REFINE SEARCH

Education Level

- High School Diploma or Equivalent (2)
- Associate's Degree (3)
- Bachelor's Degree (6)

Wage

- \$0.00 or more (39)
- \$30.00 or more (1)

Job Location - City

- County
- Industry
- On The Job Training
- Company
- Green
- Federal Contractor
- Driving Required
- Work Type
- STEM Discipline
- License Type
- Internship Externship
- Source
- Date Posted
- Last Update

JOB SEARCH

Enter your search criteria into the boxes below, then click the search icon or press enter. In the *What* box, you can type the job title, keywords, or job posting number. In the *Where* box, enter a city, state or zip code. In the *Within* box enter the number of miles around the location entered. If either the *Where* or *Within* boxes are going to be used, then both boxes are required. To narrow your search results, use the "Refine Search" filters on the left by selecting a category. The number next to each filter indicates the number of results currently in the system using that filter, plus your current search criteria. If zero jobs meet the criteria, the filter will not display for selection. Results do not include indeed.com jobs. To search indeed.com jobs, click "Search Other Job Banks" at the right. Filters can be removed by selecting the link you want to remove in the "Filtered By" section. Searches can be saved by entering a unique name in the Label field and selecting the "Save search as" button.

[SEARCH OTHER JOB BANKS](#)

Indicates a required field

job should be...

What 13-2011.01 Where Topeka, KS Within 50 Miles

FILTERED BY STATE: KANSAS

1 - 10 of 41 matches in 0.019 seconds Results sorted by relevance

Searching near Topeka, Kansas

Accountant (10541356)
Employer: Nonprofit Solutions, Inc.
Accountant

Last Updated: 2017-12-14
Location: Topeka, KS

Congratulations!
**You are on the way to your
Career Path.**

